

Internship Announcement

[CURE – Campaign to Uphold Rights in Europe](#) is looking for two interns, who will be ideally based either in Strasbourg or Berlin. The appointment will be from 1 April till 30 June 2024 and from 1 July till 30 September 2024 respectively.

CURE is an initiative of leading civil society organisations from across the European continent, which was launched on 26 January 2022 in Strasbourg. We share a firm belief in the founding idea of the Council of Europe and the value therein: the Council as a guardian and promoter of a pan-European legal framework in human rights, democracy and rule of law, and as a pioneer in developing international norms and standards. Therefore, the overall goal of CURE is to make the Council of Europe strong and effective in fulfilling its abovementioned statutory role.

Job summary:

This position is part-time (32 hours per week). Strong commitment and availability for the entire internship period are pre-requisites for applying.

The interns will be mostly responsible for:

- Events preparation and logistics – online, offline, hybrid (invitations, preparation of information packages for participants, PR tasks, preparing presentations, evaluation forms, developing templates, etc.).
- Communications with audience base coming from all over Europe (academia, legal experts, politicians, etc.).
- Community building for CURE members.
- Updates of electronic databases.
- Posting of news, photos and other content to the websites & social media.
- Translation of various documents (English/ French or English/ German) – news, statements, policy papers, etc.
- Protocolling of important meetings.
- Conducting official correspondence with appropriate contacts – participants of CURE events (e. g. speakers, participants, media, etc.).

Requirements / Job Qualification:

- Enrolment at an EU university for the entire duration of the internship.
- Experience in the field of events/ project management, communications and/ or related studies.
- Experienced social media user, specifically X/ Twitter and LinkedIn.
- Ability to prioritise and plan effectively, showing both responsibility and engagement.
- Initiative and the ability to work both in a team and on your own initiative.
- Strong problem-solving abilities.
- Excellent English and French skills, knowledge of German desirable.
- Wordpress experience is an asset.
- Prior experiences with the Council of Europe work is an asset.
- Readiness to duly register with employment and tax authorities in Germany – if not happened before (guidance and assistance provided).

We offer:

- 3 months position (32 hours per week) with work starting on 1 April 2024 or on 1 July 2024.
- Interesting job in a growing and innovative international project.
- Friendly working atmosphere and competent multicultural staff.
- Monthly compensation of EUR 450 gross (all the costs – accommodation, board, possibly relocation costs, etc. – are borne by an intern or the sending organisation).

How to apply:

Please send your application **until 29 February 2024** (letter of motivation and CV) to info@cure-campaign.org.

Interviews will be organised on 4 and 5 March 2024 in Berlin or via Zoom. The introduction of work will take place in the first calendar week of April 2024 or in the first calendar week of July 2024.

To learn more about the CURE activities, please visit our website: www.cure-campaign.org.

The CURE Secretariat is based at the Civil Society Forum in Berlin. To learn more about the Forum activities, please visit the website: www.csf-ev.org.